

Guernsey Concert Brass Constitution



1. The name of the Band shall be “GUERNSEY CONCERT BRASS”
2. The objects of the Band shall be:-
 - The encouragement of musical knowledge amongst members, and
 - Service to the public.
3. The Committee may from time to time with the consent of the Members form or designate Sub-groups within the Band.
4. Where any Sub-groups as provided for in 3 above are formed and adopt their own constitution this constitution (“Guernsey Concert Brass Constitution”) shall prevail in the event of any conflicts.
5. The Band shall maintain and shall operate a Child Protection Policy at all times.
6. Band Members shall pay an Annual Subscription as fixed at the Annual General Meeting. The subscription shall be due and payable before the following financial year end being 31st January. Any members' subscriptions that remain outstanding at the AGM date shall forfeit their right to vote until all arrears are paid, except where a suitable payment plan is agreed with the treasurer. Subscriptions that remain outstanding past this date shall be discussed by the committee at their first meeting with the maximum punishment resulting in exclusion from the band.
7. There shall be a Committee elected each year which shall consist of a Chairman, Secretary, Treasurer, and four other members.
8. The Committee will appoint a Vice Chairman who will only officiate in the absence of the Chairman.
9. The Committee with the approval of a majority vote of the Band Members shall appoint a Musical Director and a Deputy Musical Director. The Musical Director will have a non-voting seat on the Committee.
- 9b. The Musical Director and the Deputy Musical Director may resign their positions by delivering their resignation in accordance with any agreed contract in writing to the secretary. The Band may terminate the appointment of the Musical Director or the Deputy Musical Director by a majority vote at a General Meeting in accordance with any agreed contract.

10. A person may serve as a Committee Member whether or not they are a Member of the Band but at no time shall non-Band Members form more than 2 Members of the Committee.
11. A Committee Member may resign his position by:-
 - Writing under his hand deposited with the Secretary or the Chairman, or
 - If he is requested to resign in writing signed by all his co-Committee Members which has the support of a majority vote at an AGM or an EGM.
12. Committee Members shall retire by rotation. At each Annual General Meeting the Officer and Committee Member who has served longest shall retire. Such retirement shall be deemed to occur at the end of the AGM at which the Committee Member and Officer is retiring. Notwithstanding the foregoing an ordinary committee member may be elected to fill the role of Chairman, Treasurer or Secretary in which case the date upon which they were so elected shall be the date taken into consideration for the purposes of determining the Officer and Committee Member next required to resign. In such circumstances a further Committee Member shall not be required to resign by rotation.
13. Where a Committee Member or Officer retiring by rotation has served for an identical period of time as another, retirement shall be by mutual agreement
14. Where a Band Member has served as a Committee Member he may only be re-elected as a Committee Member on or after the second AGM following his retirement from the Committee.
15. An Extraordinary General Meeting shall be called to fill any vacancies occurring amongst the Officers during the year. Vacancies of ordinary Committee Members shall be filled by co-option.
16. Three independent Committee Members shall constitute a quorum at a Committee Meeting. However where there are less than three Committee Members, whether independent or Related parties those remaining shall form a quorum for the sole purpose of appointing additional Committee Members.
17. All decisions will be taken on the basis of a simple majority vote.
18. Related parties appointed as Committee Members shall not, except with the express consent of the Band in a general meeting, both have signing powers or powers to bind the Band or the Committee in any financial transactions.
19. Where any Sub-groups have been formed, the elected Officers and Members of the Sub-group Committees will provide an annual financial report and statement of accounts at the Annual General Meeting, or periodically at the discretion of the Guernsey Concert Brass Committee.

20. Where any Sub-groups have been formed, the elected Officers and Members of the Sub-group Committees shall provide a full report on the Sub-groups activities at the Annual General Meeting, or periodically at the discretion of the Guernsey Concert Brass Committee.
21. Neither the Committee nor the Members nor the committee or members of any Sub-group shall borrow on behalf of the Band any amount without giving prior notice and having obtained the consent of at least 12 Members of the Band.
22. Where any Officer or Committee of the Band or any Sub-group has reason to believe that it is unable to meet a financial commitment on behalf of the Band notification of the pending debt shall be given to the Band and the Sub-group without delay.
23. There shall be an Annual General Meeting to be held annually and no more than 15 months apart, at which the Committee and an Auditor will be elected. If no qualified Auditor is available for election a suitable person as seen fit by the committee with the approval of the band may be elected. The Chairman's Report and an audited or verified statement of Accounts shall be submitted to the meeting.
24. All Committee Members' positions shall be put up for re-election annually at the Annual General Meeting.
25. All decisions at a General Meeting be it Annual or Extraordinary will be taken on the basis of a simple majority vote.
26. The Secretary will call an Extraordinary General Meeting within twenty one days of the receipt of a written application by not less than five Members of the Band, or three members of the Committee, stating the reasons for calling an Extraordinary General Meeting.
27. Alterations to this Constitution shall only be made at the Annual General Meeting, or at an Extraordinary General Meeting called for the purpose. The Members of the Band must be given notice in writing of the proposed alterations not less then fourteen days before the meeting.
28. All Band Members shall be entitled to attend and vote at any General Meeting.
29. All members of any Sub-group shall be entitled to attend any General Meeting of the Band but shall not be entitled to vote on any matter unless such matter directly pertains to the Sub-group.
30. The Band shall not be broken up whilst six Members are opposed to that course of action. If the need arises the six Members shall retain under their charge all Band property for a period of twelve months after which time, if there is no prospect of re-organising the Band, the property shall be held in trust against the formation of a new Band.

31. No Member shall have any claim on the Band's property and on leaving the Band shall at once return all property belonging to the Band to a Committee Member.
32. Any Member damaging or destroying wilfully or by neglect the Band's property shall be required to make good the cost of the damage.
33. The Committee may expel any Member for misconduct or persistent non-attendance at practices or engagements, and this Member shall forfeit all interest in or claim upon the Band.

Definitions

Annual General Meeting or AGM	A meeting of the Members of the Band held annually for the purpose of carrying out routine business.
Band	Guernsey Concert Brass.
Committee	The body duly elected or appointed by the Band to run the Band.
Committee Member	An individual duly elected or appointed by the Band to the Committee.
Extraordinary General Meeting or EGM	A meeting of the Members of the Band called periodically to consider any business not considered at the Annual General Meeting.
General Meeting	A meeting of the Members which may be either Annual or Extraordinary.
Independent	Non-family or of unrelated households.
Member or Band Member	An individual who is a fully paid up senior band member with regard to his or her annual subscription.
Musical Director	An individual appointed by the Committee with approval of the Band to act as its leader.
Officer	Any of the Chairman, Secretary, or Treasurer.
Related	Family member or a member of the same household.
Sub-group	Any body affiliated to and constituted by the Band for the specific purpose of making music and/or fund raising.

Words importing a particular gender only shall include any other gender.

Words importing the singular number only shall include the plural number and vice versa.